

21st Annual City of Flagstaff Recycled Art Exhibition Artwork Consignment Form  
**PLEASE FILL OUT ALL COPIES COMPLETELY**  
**(Artwork to be delivered to the ARTS CONNECTION –May 30, 2023 -10 AM to 6 PM)**

**(PLACE ON WORK)**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Title of Artwork \_\_\_\_\_  
Materials Used \_\_\_\_\_ Sale  
Price \_\_\_\_\_

-----Cut Here (ARTWORK LABEL COPY) -----

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Title of Artwork \_\_\_\_\_  
Materials Used \_\_\_\_\_ Sale  
Price \_\_\_\_\_

-----Cut Here (ARTIST COPY) -----

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Title of Artwork \_\_\_\_\_  
Materials Used \_\_\_\_\_  
Sale Price \_\_\_\_\_

The Artist & Artists' Coalition of Flagstaff enter into the following agreement:

The Artist appoints The Artists' Coalition of Flagstaff (ACF) as agent for the works of the art ("Artwork") for the purpose of exhibition and sale. The ACF shall not permit the Artwork to be used for any other purposes without the written consent of the artist.

1. The Artist hereby warrants that he/she created and possesses unencumbered title to the Artwork and that their descriptions are true and accurate.
2. The Artist hereby consigns to the ACF and the ACF accepts on consignment, the Artwork listed on this form which is part of this Agreement
3. ***The Artist and ACF agree that the term of consignment for the Artworks is to be from JUNE 2, 2023 thru JUNE 30, 2023 and that the Artist WILL NOT request their Artworks returned before the end of this term.***
4. Artist is solely responsible to have their works insured for loss, damage, or theft and agree to, in no case, hold the ACF or any of their volunteers, or the Flagstaff Mall liable for any loss, damage or theft of their works.
5. The ACF shall sell the Artworks only at the Price specified on this form The ACF and the Artist agree that the ACF commission is to be 20 percent of price of the Artwork. Payment to the Artist shall be made by the ACF on the day the Artworks are to be picked up at the end of the exhibit..

**ARTWORK PICKUP – SATURDAY JULY 1, 2022-10AM to 6 PM**

**Any artwork not picked up within 10 days will be disposed of at the discretion of the ACF!**

\_\_\_\_\_  
(Artist)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(ACF representative)

\_\_\_\_\_  
(Date)

**DATE OF GALLERY  
STAFFING:**